

Request for Proposal (RFP)
Financial Audit of U.S. Federal Awards spending for Financial Year 2026
GRC/RFP/P26-048

<https://globalrightscompliance.org/>

Stichting "Global Rights Compliance Foundation", Prinses Margrietplantsoen 33, 2595 AM Gravenhage Nederland
Kvk number 70 048436, RSIN number 85811884.

Procuring Entity	Global Rights Compliance Foundation (https://globalrightscompliance.org/)
Type of the Contract	RFP: Financial Audit of U.S. Federal Awards for Financial Year 2026
Language (s) required	English
RFP/RFQ Issue Date	30 July 2026
RFP/RFQ Closing Date & Time	30 Aug 2026, 18:00 CET
Contract Start date	15 Sep 2026

Performance Period : The Single Audit is set to commence **no later than 15 September 2026**, and bidders must structure their submissions and proposed work plans in accordance with this timeline to ensure timely appointment and readiness.

The successful bidder will be formally notified by GRC via e-mail.

Enclosed is a Request for Proposal (RFP) for a single audit under **2 CFR 200.500-514**, **Global Rights Compliance Foundation** invites qualified firms and organizations to submit their proposals for a **SINGLE FINANCIAL AUDIT of the Global Rights Compliance Foundation U.S. Awards for the financial year 2026 as required under 2 CFR 200.500-514 (subpart F)**, (the regulation is accessible at the following link: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F>). The issuance of a subcontract is subject to availability of funds, successful negotiation of the subcontract budget and terms, and receiving client consent if required. The Contract resulting from this award will be a single **firm fixed price purchase order**. The audit of financial year 2026 should **commence no later than 15 September 2026**.

The audit will be a **virtual audit** as **Global Rights Compliance Foundation** does not currently maintain physical offices in the Netherlands. It does, however, have an accounting firm located in the Hague that prepares its financial statements. Its business model is based on remote work sites around the globe in implementing U.S. federally funded foreign assistance programmes for a portfolio of countries' government assistance programs, mainly grants and contracts. It has no private donations. The Foundation works through consultants; it has no employees, and it is a Foundation thus no profit. In 2026, GRC has 8 active grants under the US Department of State with a contractual value of \$12.8 million and an estimated total spending of \$4 million. Seven of the active grants will close in 2026. Currently, GRC has submitted an additional proposal to DOS which, if awarded, would begin October 1, 2026.

The audit will be in accordance with the attached **2 CFR 200.500-514** guidelines.

Proposal Submission

To be considered, Offerors must submit a complete proposal, as per the attachments below, by the closing date and time indicated in this solicitation. Proposals must be prepared in English (unless otherwise required), clearly written, easy to review, and strictly follow the instructions provided, containing only the requested information.

All requests for clarification must be submitted in writing and addressed via e-mail to the designated Procurement Contact: procurement@grcompliance.org , with a copy (cc) to zinebreffass@globalrightscpliance.co.uk no later than **7 working days** from the issue date of this RFP. The solicitation number should be stated in the subject line.

Proposals (Technical Proposal and Financial Proposal) must be submitted in two separate parts. All submissions must be sent electronically, with the e-mail subject line clearly stating “**GRC/RFP/P26-048 for Financial Audit of U.S. Federal Awards spending for Financial Year 2026.**” Proposals should be addressed to the designated Procurement Contact at : procurement@grcompliance.org , with a copy (cc) to zinebreffass@globalrightscpliance.co.uk

Offerors are reminded to treat all information contained in this solicitation with strict professional confidentiality. The successful firm will be required to sign a Non-Disclosure Agreement (NDA) or Confidentiality Agreement prior to commencing the assignment.

Sincerely,
GRC Procurement Department

Attachments:

Attachment I : Instructions to Offerors
Attachment II: Evaluation Criteria
Attachment III: Cover Letter

Attachment I INSTRUCTIONS TO OFFERORS

A. General Instructions

These Instructions to Offerors do not form part of the offer or the contract; they are intended solely to guide Offerors in preparing their proposals. Please read and follow these instructions carefully.

1. **Language and Format:** Proposals and all related documents must be written in English unless otherwise explicitly requested by GRC. Proposals should be single-spaced, with clear section headings, and presented in the order specified in Attachment III – Evaluation Criteria.
2. **Original Work Requirement:** Proposals must reflect the Offeror's own work. Any external sources must be properly cited. Plagiarized content will result in automatic disqualification.
3. **Independence:** The Offeror must confirm that it is independent in accordance with applicable professional standards and has no conflict of interest that would impair its ability to perform the engagement.
4. **Currency and Pricing:** All cost and price figures must be presented in **USD** (gross of tax, net of customs duties). The resulting agreement will be issued as a firm fixed-price purchase order in **USD**.
5. **Validity Period:** The Offeror must state in their proposal the validity period of their offer. The minimum acceptance period is **90 days** after the closing date of the RFP. If an Offeror provides a shorter validity period, they will be asked to revise it. Failure to extend validity will result in rejection.
6. **Separation of Technical and Financial Proposals:** The **Technical and Financial Proposals** must be submitted separately. Technical Proposals must not contain any cost or pricing information, ensuring that technical evaluation is based strictly on merit.
7. **Legal Registration:** Offerors must be licensed entities, evidenced by submission of a valid **Business License** or official registration. The license must clearly show a license number, authentication stamp, and dates of issue and expiry.
8. **Costs of Proposal Preparation:** No costs incurred in preparing and submitting proposals are reimbursable by GRC. All such costs remain the responsibility of the Offeror.
9. **Responsibility Determination:** Awards shall only be made to "responsive" companies. To enable GRC to make this determination, Offerors must provide a **cover letter** as outlined in *Attachment IV*.
10. **Late Offers:** Offerors are wholly responsible for ensuring their proposals are received by the deadline. Late offers will be recommended for rejection, even if delays were beyond the Offeror's control. Acceptance of late offers is at the sole discretion of the Procurement Department.
11. **Modification or Withdrawal of Offers:** Offerors may withdraw, modify, or correct their proposals after submission, provided the request is made before the RFP closing date.
12. **Disposition of Proposals:** Proposals submitted in response to this RFP will not be returned. Reasonable effort will be made to ensure confidentiality. If proprietary information is included, Offerors must clearly mark it as "**Confidential and Proprietary**" so it can be treated appropriately.
13. **Clarifications and Amendments:** Any questions regarding this solicitation must be submitted in **writing via e-mail** to, procurement@grcompliance.org, with a copy (cc) to zinebreffass@globalrightscompliance.co.uk. No questions/clarifications will be entertained if they are received by another means. The solicitation number should be stated in the subject. Responses will be shared with all participating Offerors to ensure fairness and transparency.
14. **Discussions and Award:** GRC anticipates that discussions with Offerors may be conducted; however, it reserves the right to make an award without discussions. Offerors are strongly advised to submit their best and final offer at the outset.

Failure to comply with these instructions will render the Offeror "unresponsive," and the proposal may be rejected.

B. Submission of Proposal:

The Technical and Financial proposal must be submitted in **separately**.

Proposals must be delivered electronically no later than the specified closing date and time to the designated e-mail address (s).

Offerors who fail to submit their Technical and Financial Proposals as separate documents will be automatically disqualified.

C. Content of Proposal:

The complete proposal shall consist of the following four sections:

- i. The Cover Letter (Attachment III)
- ii. Copy of the Offeror's Valid Business license
- iii. The Technical Proposal
- iv. The Financial Proposal

- 1) Cover Letter: should be on the Offeror's letterhead and **MUST** contain the information requested in Attachment III.
- 2) Business License: A valid copy of the Offeror's Business License or official registration must be submitted. The license must clearly show the license number, dates of issue and expiry.
- 3) Technical Proposal:
 - a. Must clearly and precisely address both theoretical and practical aspects that the Offeror will employ to carry out the Work.
 - b. Should demonstrate that the Offeror is technically capable of implementing the activity, showing a clear understanding of the requirements and the ability to address the specific criteria and elements described in the Evaluation Criteria (Attachment III)
 - c. Must be divided into clearly separate sections, following the same order as the Evaluation Criteria in Attachment III. Proposals that are not organized in accordance with the Evaluation Criteria, and that make information difficult to locate, will be considered less responsive and will receive lower evaluation scores.
 - d. **Proposals that fail to respond to the majority of the information requested in this RFP, as outlined in the Statement and Evaluation Criteria, will be automatically disqualified.**

4) Financial Proposal: must be in a separate section from the technical proposal and will primarily indicate the cost for performing the work specified in this **RFP**. The Financial proposal should include the following information:

- a. A detailed budget providing a breakdown of all costs.
- b. Detailed and comprehensive cost notes explaining each line item in the budget and justifying why these items are necessary for implementation of the activity.

Failure to comply with any of the above requirements will result in the Offeror being considered "unresponsive," and the proposal may be rejected.

If an Offeror provides insufficient information in either the Technical or Financial Proposal, GRC reserves the right to request additional information or to request a revised proposal from the Offeror.

Attachment II EVALUATION CRITERIA

The award will be made to the Offeror (s) whose proposal represents the **Best Value for Money** to GRC: the optimal combination of technical merit and cost reasonableness. Proposals will be evaluated first on technical criteria, followed by a review of financial proposals.

EVALUATION CRITERIA

1. Technical Competence – presented in the Technical Proposal

(70 points)

A. Technical Approach

70 points

Provide a clear, specific, and succinct technical proposal that covers both the conceptual and practical approaches of how to achieve the objectives of this project. Specifically, please address the following, **in the order specified below**:

Item	Requirement	Points Available
1) Willingness to work	Please state that you are willing to implement the scope of work as detailed in the announcement. A positive statement is required. Offerors that do not provide a positive statement will be automatically disqualified.	Pass/Fail
2) Past experience with Audits	Experience auditing international NGOs or foundations managing U.S. federal assistance awards.	10 points
3) Past experience with donor government Audit requirements	Past experience auditing a foundation who works with grants by donor governments. Demonstrated experience conducting Single Audits under 2 CFR Part 200 Subpart F.	10 points
4) Methodology	Please describe in detail the following: The steps, in chronological order, that you will take to implement the work. Make sure to describe any innovative approaches or technology you plan to use. The order of the steps should follow the order in Attachment 1. 1. General Audit 2. Financial statement audit 3. Internal control over the donor award spending 4. Management letter Methodologies that indicate a greater practical understanding of implementing the work, and more innovative yet realistic ways of carrying out the work will be scored more favorably than those that do not consider these factors.	30 points
5) Years of experience and Staff	Please describe the years of experience level of the staff member or member(s) who will work on the audit and have worked with compliance requirements of government awards in foreign assistance.	10 points
6) Completion time	Please provide estimated completion time for all requirements including and leading up to the final audit report.	10 points

		70 points

ATTACHMENT III
FORMAT FOR PROPOSAL COVER LETTER – TO BE PRINTED ON ORGANIZATIONAL LETTERHEAD

City, Country
<Date>

To: GRC Procurement Team

Dear Sir / Madam:

We, the undersigned, offer to undertake the **[Insert RFP No], [Insert project title]**, in accordance with your Request for Proposal dated **[Insert MM/DD/YYYY]** and our Technical and Cost/Business Proposal submitted herein.

Our organization's details are as follows:

- i. Company's Name
- ii. Company's Address
- iii. Name of Company's authorized representative:
- iv. Telephone #/Cellular Phone #, Email address:
- v. Validity Period of Proposal
- vi. A valid Business License and a Peer Review

Our proposal shall be binding upon us, subject to any modifications resulting from negotiation, up to expiration of the validity period of the proposal. We understand you are not bound to accept this or any Proposal you receive.

We also certify that our organization:

- (a) is independent in accordance with applicable professional standards and has no conflict of interest that would impair its ability to perform the engagement.
- (b) has adequate financial resources including appropriate insurance coverage to perform the work stated herein, or the ability to obtain them without delay.
- (c) is able to comply with the described delivery or performance schedule, taking into consideration all existing commitments and constraints.
- (d) has a satisfactory performance record.
- (e) has a satisfactory record of integrity and business ethics.
- (f) has the necessary technical capacity, equipment and facilities, or the ability to obtain them; and
- (g) is otherwise qualified and eligible to receive an award under applicable laws and regulations.

Sincerely,

Authorized Signature:
Name and Title of Signatory:
Date: